

Camp Woodboia Inc. Rental Agreement

Weekend Rental Periods shall be from Friday at 5 pm to Sunday at 2 pm unless otherwise negotiated

Renters using Camp Woodboia campsite agree to adhere to the following regulations:

- All renters must provide proof of liability insurance.
- All Camp Woodboia facilities and property shall be used in a responsible manner.
- The renter shall remember to remove all personal property brought to the campsite.
- The renter hereby agrees to fully reimburse Camp Woodboia Incorporated for any and all damage to the rental property and related equipment during the term of this rental agreement except that which shall be determined to have been the responsibility of Camp Woodboia Inc.
- At no time shall Camp Woodboia property be used for illegal purposes including illegal drug use.
- All grounds and buildings shall be left free of garbage. It is the responsibility of the rental group to remove their own garbage. Failure to do so will result in loss of some or all of the damage deposit.
- Renters shall remove all evidence of alcohol and cigarette use from the Camp Woodboia property including bottle caps.
- Kitchen, dining hall, cabins and washrooms shall be left as found, clean and ready for the next group. Kitchen and dining room floors must be washed.
- All vehicles entering Camp Woodboia are required to have a valid Saskatchewan Regional Park sticker. (Available at the Wood Mountain Regional Park entrance or office).
- Renters are required to pay the following fess:
 - a. A reservation/damage deposit of \$200 at time of signing (25% of which is non-refundable in the event of cancellation)
 - b. The rental fee:
 - i. School/Youth Groups - \$150/day + \$15/cabin
 - ii. Family/Other Groups - \$300/day (for groups of less than 50 people) **OR** \$300/day + additional \$300 flat fee (for groups over 50 people)

Rental Details:

1. Rental Dates: Check-In _____
Check-Out _____
2. What is your group type? ___ School/Youth Group ___ Family/Other Group
3. How many people are in your group/will be onsite throughout your stay at Camp Woodboia?
 ___ 1-49 People ___ 50+ People
4. Do you require use of the cabins during your stay? ___ Yes ___ No
5. Camp Woodboia requires all rental groups to hold their own liability insurance and proof of insurance must be shown upon request. Do you have liability insurance for the time period that you wish to rent?
 ___ Yes ___ No

Renter's Name: _____

Phone: _____ Email: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

We the undersigned do hereby accept this agreement as a binding legal obligation.

Renter

Camp Representative

Name: _____

Name: _____

I acknowledge that as I am choosing to submit this form electronically, that checking the box below is the equivalent of my signature and is binding to all parts of this application. ____

Signature: _____

Please send completed form to:
campwoodboirentals@gmail.com
Attn: Rental Coordinator

Please send a cheque for the damage deposit to:
Camp Woodboia
Attn: Rentals Coordinator
Box 1301, Assiniboia, SK
S0H 0B0

Thank you for your interest in renting Camp Woodboia! Once your application is accepted and damage deposit received, you will be given confirmation of your rental and other important information. Please do not come to camp until you have received this confirmation.

If you would like to inquire about the status of your application, or if you have any questions regarding renting Camp Woodboia, please contact Jacylyn Gibson at campwoodboirentals@gmail.com or 306-640-6936.

Know Before You Go

Facilities and services provided with your rental

- *Utilities* - electricity, good safe drinking water, hot and cold running water to both kitchen and dining room.
- *Washrooms* – flush toilets, sinks with hot and cold running water (Showers are available in the Wood Mountain Regional Park).
- *Kitchen* - sinks, cupboards and work counters, cooking utensils, 2 electric stoves with 30 inch ovens and outdoor propane grill, commercial refrigerator and deep freeze.
- *Dining Room* - seats 150 people, with cutlery and dishes to serve 75 people, sinks for washing dishes.
- *Cabins* - 7 cabins with 8 double bunk beds in each. (no mattresses are provided)
- *Activity Areas* (both indoor and outdoor) - craft area, dining area, open activity area, separate campfire area

What You Must Bring

- Propane if you wish to use the outdoor grill
- The camp can experience low temperatures at night, even on hot days, so renters may wish to bring a small space heater for the cabin
- Please note that Camp Woodboia is not affiliated with the Regional Park. Any questions regarding things like firewood, concession hours, pool hours, events, etc, should be directed to the Wood Mountain Regional Park.

Check In/Check Out

- We use a self check in/out system
- The day before your rental, the official contact will be provided with the code for a lockbox located at the front gate. Inside the lockbox will be all keys needed for the camp for your rental
- On check out day, all facilities are to be locked and the keys returned to the lockbox. Missing keys or unlocked buildings may result in a loss of the damage deposit
- Kitchen, dining hall, cabins and washrooms shall be left as found, clean and ready for the next group. We have attached a copy of the Checkout List that is posted

Contact

- If you have any problems during your stay, please reach out to Jacylyn Gibson, Rental Coordinator at campwoodboiarentals@gmail.com or call/text 306-640-6936. During business hours, text is the preferred method of communication

Checkout List

Kitchen, dining hall, cabins and washrooms shall be left as found, clean and ready for the next group

- All dishes washed and put away
- All food items removed from fridge/freezer
- Garbage removed from all buildings, including bathrooms, cabins, and dining hall. Dumpsters are located in the Regional Park
- Sweep and mop floors of all buildings
- Remove all personal items from all buildings
- Wipe down all countertops/tables
- Clean bathrooms
- Ensure all litter is picked up from outside
- All buildings are locked, front gate is closed and locked, and keys are returned to lockbox

All grounds and buildings shall be left free of garbage. It is the responsibility of the rental group to remove their own garbage. Failure to do so will result in loss of some or all of the damage deposit