

CAMP WOODBOIA – ANNUAL/REGULAR MEETING

MARCH 15, 2022

Held at St. Paul's United Church – Assiniboia, Sk.

ATTENDANCE: Janelle Shaw, Wendy Gibson, Joan Miller, Judy Reiman, Ron Reiman, Gerry Medley, Marla Gavelin, Gail Mergen, Lindsey Kriston

CALL TO ORDER: Janelle called the meeting to order at 10:09 am and Wendy volunteered to take minutes.

OPENING: Wendy shared a reading.

AGENDA: Moved and seconded by Ron and Joan to accept the agenda as presented. Cd.

MINUTES: Moved and seconded by Joan and Judy to accept the minutes of the 2021 Annual meeting. Cd.

Moved and seconded by Ron and Lindsey to accept the minutes of the January 24, 2022 regular meeting. Cd.

BUSINESS ARISING:

a) The handbook for the board has not been done so we need to be intentional about doing this. We can refer to the suggested list of duties attached to the Bylaws and also information from our manual.

b) Judy updated us on the progress being made to getting a Charitable Number. she has made a number of phone calls to various departments and CRA and has now updated the list of board members since it was long outdated. Another issue to be addressed was that sometime in the past, the camp had been registered as being in Alberta!

c) Website – Janelle's sister, Jordan Saksena has created a new website which is wonderful and it can now be updated by our own members. Janelle knows how to do this and would like a few others to learn from her. The website is up and running but we have not announced widely that we have a new one although the address remains the same. Old pictures and a history of the camp could be added. Discussion was held regarding an honorarium to Jordan as she did all the work without charging us.

Moved and seconded by Gail and Joan to buy a gift card in the amount of \$300.00 preferably from Ikea to forward to Jordan with our thanks. Cd. Judy will look at getting the card.

d) Thank you cards – these need to be sent to a number of people for contributions of materials and time and labour during the past two summers of work on the camp facilities. Gerry will get addresses to Gail so these can be sent.

e) Insurance – a question has been raised regarding liability insurance by renters. This needs to be clarified.

REPORTS:

a) Property – Larry, Gerry and Ron met to decide on priorities for the work this year. The exterior of the main building and the roofing on the cabins are first priority with work on the cook's cabin to be done as time permits.

Moved and seconded by Larry and Marla to allot a maximum of \$4000.00 for the expenses outlined by the committee. Cd.

Gerry brought up that files need to be brought to camp from the McCord manse. At the moment there is a spare freezer at the camp that these could be put in although it was noted that they need to be gone through and remove any that do not have to be kept. Perhaps at some point the old cook's cabin could be repaired to use as an office. Ron mentioned that the east side of the main

hall needs to be cleaned of brush and at some point the plan is to build a sunshade there. Perhaps we could canvas for donations of paving stones to put down to keep the area weed free. Ron also is concerned about the cost of sewage removal. He has been looking into using a pump out or lagoon instead of a septic tank. There are environmental issues to consider. The costs were higher last year due to a leak that the committee will attempt to find and fix this spring.

b) Registration – Marla presented a report for 2021 camping season. Explorer camp had 9 campers, Discovery 1 had 23 and Discovery 2 had 25. She noted that many were middle age and older campers which bodes well for recruitment of leaders in coming years. Updated forms, letters and the new website as well as the ability to register online will all help to draw campers.

c) Management – no report as Candace was unable to attend.

d) Leadership – last summer we had a small but good group of leaders. It was challenging as many were 14 and 15 years old so parents and board members filled in to sleep in cabins overnight. Some of the LITs will be old enough to be cabin leaders this summer. Avery was very organized and did a good job as camp director and the hope is that she will return this summer. Ron suggested that we find a way to pay the leaders on the last day of camp.

e) Rentals – Janelle has several rentals booked but not all are confirmed which she will do soon. Discussion was held about the garbage situation as the park staff no longer collect the camp garbage.

Moved and seconded by Marla and Joan that we make a change to the rental agreement and require renters to remove all their own garbage or forfeit some or all of their damage deposit. Cd.

f) Publicity – Wendy has yet to place a thank you in the paper. It was noted that social media is becoming more important than ads in papers. Marla, Candace and Jocelyn have volunteered to learn and manage social media (Candace has been doing the Facebook page).

g) Camp Content – Gail reported on the Zoom meeting that Judy, Joan, Wendy and herself had to discuss programing for the summer camps. An overall theme was decided to be “Respect for Mother Earth” and the hope is that everyone in leadership will use it. A list of Indigenous resource people is being compiled so if you know of anyone, please let one of the committee know. A suggestion was made for a possible update to the Mission Statement to reflect our commitment to include some Indigenous teachings in the camp program. The change was read and tabled for further discussion at the next meeting. It was suggested to contact Bev Johnson at the Lakota band and to utilize the museum resources more.

FINANCIAL REPORTS: Judy presented the draft copy of the annual statement she had prepared. She complimented Deidre Nelson on her bookkeeping as treasurer for the camp. Judy had a couple questions regarding the statement – the \$2000.00 for the bursary should have been put in the Sponsor-a-Leader account until needed. It was noted that we have three separate insurance policies – Co-operators for the property, Board liability with HUB and Western for the Accident/liability for campers during camp season. Judy has checked regarding insurance coverage for things like archery and canoeing and it would not cost more. There was no expense included for the annual filing with the government and Gail said she had paid the bill. There is some money left from the amount received for accessibility and perhaps it could be used for the sunshade. Judy did not receive receipts for \$214.00 of Avery’s expenses. Lease payments were not paid in 2020 so both years were paid last year. A question was asked about paying taxes to the RM as they used to give it back as a donation. Maybe writing a letter to request that would be in order. Concern was expressed about the \$175.00 being paid to have the post box for the camp in Assiniboia. Judy will contact the overseer in Moose Jaw to ask about it.

Moved and seconded by Judy and Marla to accept the financial statements as presented. Cd.
Gerry presented an estimate for possible costs of completing the main building.

NOMINATIONS:

Gail has tendered her resignation from the board and thus from the secretary position although she will stay on the committee for camp content. As no one volunteered to be secretary, we will rotate that job for now.

a) Election of Officers –

- i. Chairperson – Janelle
- ii. Vice- chair – Wendy
- iii. Treasurer – Deidre
- iv. Secretary – vacant
- v. Directors – Larry, Joan, Judy, Candace
- vi. Members-at-large – Eunky, Gerry, Ron, Marla, Marcia, Jocelyn
- vii. Privacy Officer – Charlene Orr
- viii. Wood Mountain Regional Park rep – Tasha Pituley

b) Reporting groups

- i. Property – Larry, Ron, Gerry
- ii. Registration – Marla
- iii. Management – Candace
- iv. Leadership – Candace
- v. Rentals – Marla with help from Janelle
- vi. Publicity/Social Media – Marla, Candace, Jocelyn, Janelle
- vii. Camp Content – Gail, Wendy, Judy, Joan

Moved and seconded by Joan and Larry to accept the above slate of officers and committees. Cd.

NEW BUSINESS:

a) E-transfer – Candace has looked into offering e-transfer for registrations and is willing to set it up.

Moved and seconded by Marla and Gerry to allow Candace to set up e-transfer to facilitate easier payment of registrations. This is to be done by April 30, 2022 so it can be put on the website. Cd.

b) Community Builders – Lindsey has applied to this program through the Co-op and has chosen Camp Woodboia as her charity.

c) Camp Dates -

i. Swim Camp? – a discussion was held regarding holding swim camps or not. Comments included: it makes it confusing to do programming, especially in the morning and even meals can be impacted; it requires more leaders to escort campers back and forth since there is sometimes an overlap of times; there are other opportunities for lessons available; not having them frees us to set camp dates earlier as we don't have to wait for swim lessons to be set.

Moved and seconded by Marla and Joan that we do not offer swim camps. Cd.

ii. Camp dates – after some discussion these tentative dates were proposed:

Discovery 1 – July 18 – 22

Explorer – August 2-4

Discovery 2 – July 25- 29

There were a couple of suggestions that were discussed: having 4 weeks of camps which would depend on availability of leaders; adding an extra night to the Discovery camps which would depend on rental dates that are already booked. Janelle will confirm rentals before a decision could be made.

Moved and seconded by Marla and Gail that the tentative dates be accepted with the possibility of an extra night at a camp depending on rentals. Cd.

d) Camp Sunday – it was decided to hold camp Sunday on July 17 but to make it a Family Camp Day with the service, noon meal and afternoon activities to encourage families to come see the improvements made to the camp over the past couple years. Janelle will lead the worship service.

NEXT MEETING: April 28th, 2022 10 am at St. Paul's

CLOSING: Janelle closed in prayer. Gerry moved adjournment at 12:50 pm.